

TCAFAS Vender Application



SPECIAL EVENTS VENDOR APPLICATION

Applicant's Name: _____ Owner _____ Operator _____
Business Name: _____
Sales Tax ID # (required): _____ Day Phone: _____
Address: _____ City: _____ State: _____ Zip: _____
E-Mail: _____ Website: _____

Cell Phone (or contact phone number where you can be reached during event) is required: _____

– **All vendors are required to have liability insurance.** Please furnish a Certificate of Insurance evidencing your coverage for Comprehensive General Liability with bodily injury and property damage and listing the TCAFAS Board as additional insured to your current policy. Proof of coverage for Worker's Compensation should be included if you intend to have employees or volunteers participate. You as Lessee agree to indemnify and save harmless the TCAFAS Board and any event managing organizations for all costs and expenses of any nature arising out of a claim for "bodily injury" sustained by any person, group or organization arising out of the operation of the booth by the applicant and/or applicant's employees or guests.

– **All food vendors must have a current food service license issued by the Health Department** for the State of Colorado. Please contact the Teller County Environmental Health Department at (719) 687-3048 to ensure you have all the necessary licenses and paperwork needed to vend at our event. In the event a food vendor is not in compliance during the event, the vendor will be required to close until compliance can be accomplished. All food vendors must have a fire extinguisher on site with at least a 3A-40B-C rating.

– Vendors using any type of compressed gas will be required to have cylinders restrained from falling by using a chain, rope or similar material to anchor bottles to a fixed post or similar object.

VENDOR FEES:

CHECK-IN AT THE TCAFAS OFFICE INSIDE FAIR BILUDING. PLEASE REMOVE VEHICLES AS SOON AS POSSIBLE. VENDORS ARE WELCOME TO STAY OPEN UNTIL 11 P.M. ON FRIDAY AND SATURDAY, AND 6 P.M. ON SUNDAY. TEAR DOWN MAY START AT 6 P.M. ON SUNDAY.

PLEASE INDICATE IF YOU ARE A FOOD VENDER OR RETAIL VENDER. (CIRCLE ONE)

___ NON-ELECTRIC BOOTH SPACE (12' x 12' SPACE) # of spaces _____ x \$40.00 = \$ _____

___ ELECTRIC BOOTH SPACE (12' x 12' SPACE) # of spaces _____ x \$40.00 = \$ _____

TOTAL AMPS NEEDED _____

___ NON-PROFIT BOOTH SPACE (12' x 12' SPACE) # of spaces _____ Free of charge for the 1st space any extra will be at full price

___ CAMPSITE _____ x \$50 = \$ _____

TOTAL AMOUNT ENCLOSED (PLEASE MAKE CHECKS PAYABLE TO "TCAFAS") \$ _____

TCAFAS Board RESERVES THE RIGHT TO GRANT OR DENY VENDOR BOOTHS.

NO POLITICAL OR CONTROVERSIAL BOOTHS WILL BE ACCEPTED INTO THE EVENT.

THIS IS A RAIN OR SHINE EVENT ~ REFUNDS WILL NOT BE ISSUED FOR INCLEMENT WEATHER.

Please provide a brief description of your product(s):

I have read the information provided in the Vendor's packet, and agree to abide by all terms and conditions of the event as outlined herein. I understand and acknowledge, also, that the TCAFAS Board reserves the right to refuse acceptance of any vendor.

SIGNATURE: _____

DATE: _____



HOLD HARMLESS AGREEMENT

THIS AGREEMENT is entered into by and between the TCAFAS Board and

VENDOR

A. In consideration for being permitted to rent a booth and participate in the event,

_____ agrees to indemnify, save and hold harmless the TCAFAS Board from any and all claims which may occur to Exhibitors employees or property from any cause whatsoever, or any and all claims from a person(s) purchasing the said Exhibitors goods or services.

By signing below: Vendor agrees to comply with and accept: (a) the Rules and Regulations printed on the Special Events Vendor Application, (b) such other rules or operating procedures as the Teller County Association of Fairs And Shows Board may reasonably require for orderly, construction, conduct, and dismantling of the event from “move-in” through “move-out”, and (c) the above Hold Harmless Agreement.

The Teller County Association of Fairs And Shows Board shall have full power in the interpretation and enforcement of all Rules and Regulations contained herein, and the power to make such reasonable amendments thereto and such further Rules and Regulations as it shall consider necessary for the proper conduct of an event, provided same does not materially alter or diminish the contractual rights of vendor.

Vendor agrees to be bound by all of the terms and conditions thereof as to the use and enjoyment of the premises.

Signature

Date

Please sign and return the Special Events Application along with the Hold Harmless agreement.

Thank you!

We look forward to seeing you at this year’s TCAFAS event!

Incomplete vendor applications will not be accepted.

TCAFAS Vender Application



Please mail completed application, payment, copy of insurance and appropriate licenses, menu (food vendors) and photos/merchandise description, and a signed Hold Harmless Agreement and Camping agreement to tcaf2007@gmail.com
Teller County Association of Fairs and Shows (TCAFAS) 4-H Camping Rules and Regulations

1. Campers may be placed starting one week prior to Fair (starting at 8 a.m.) through Friday following the end of fair (ending at 8 p.m.)
2. Campers must stay within TCAFAS assigned camping space.
3. Campers must assure that their R.V.'s are operationally safe. This includes propane and electrical systems.
4. Be courteous and thoughtful of your camping neighbors. Please keep noise levels at a minimum.
5. Keep camping areas open and visible to allow for safety checks.
6. No running of generators between 11:00 PM and 6:00 AM.
7. No firearms.
8. No fireworks.
9. No alcohol or open containers outside of camper space.
10. No charcoal grills or open fires. Propane grills are permitted, providing the fair grounds are not under a burn ban.
11. Dogs or pets are allowed in campers or in containment in camping space and/or leashed.
12. All early releases must be approved by TCAFAS Board.
13. Only registered campers may camp. No drop-ins are allowed.
14. All campers will supply the TCAFAS office with emergency contact numbers and the names of the people that will be staying in the camper space. A permit with this information will be posted on the camper door of the respective camper for easy visibility.
15. An adult (age 21 or older) must be staying in the camper each night.
16. Insurance for R.V.'s must be valid and proof of insurance must be accessible. Release of Liability Waiver must be signed.
17. Livestock and horse trailers can be placed in the designated overflow lot. Trailers are expected to be parked in an orderly manner to allow for over flow public parking if needed. These trailers must be registered with the TCAFAS office and Release of Liability Waiver must be signed

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Request for Fairground Camping If you are planning to camp at the fair, please fill out the following form and return it to the (TCAFAS). There will be space for your camper or tent and vehicle only; no stock trailers will be parked next to your camper. ALL TRASH must be bagged and placed in dumpsters. The fee for camping is \$10.00 for the duration of the fair. If you do not clean up your trash, you will be assessed an additional \$20.00 fee.

ALL CAMPERS MUST FILL OUT THIS FORM NO YOUTH ARE ALLOWED TO STAY IN CAMPER AREA WITHOUT PARENT OR GUARDIAN. ALL 4-H'ERS STAYING ON THE GROUNDS MUST NOTIFY TCAFAS OF THEIR CAMPER LOCATION AND IF STAYING WITH A 'TEMPORARY GUARDIAN' WRITTEN NOTIFICATION AND RELEASE MUST BE ON FILE WITH THE TCAFAS SECRETARY OR PARENTS WILL BE NOTIFIED AND CAMPER WILL BE REMOVED FROM FAIRGROUNDS IMMEDIATELY.

Mail To: Teller County Association of Fairs and Shows
PO Box 483 Woodland Park, CO 80866

Name

Mailing Address

City Zip

Phone () _____ - _____ Camper size _____ x _____ or tent

License Plate #.

Please check in at the Fairgrounds Office when you pull into the fairgrounds. List all names of those occupying camper:

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I have read the TCAFAS camping rules and regulations. I understand that I am responsible for compliance with said rules and regulations. I shall indemnify and hold harmless Teller County Association of Fairs and Shows (TCAFAS) and their respective officers, employees, agents, volunteers, boards and subsidiaries as additional parties, from any and all claims, liabilities, or other damages of any nature whatsoever, including costs and attorney's fees, in excess of or not covered by the insurance coverage provided under the terms of this agreement occasioned directly or indirectly by the use of parking/camping on the premises for activities conducted by TCAFAS at the Teller County Fairgrounds during 2019 including but not exclusively Rodeos and Teller Fair. They shall not be responsible for personal injuries; accidents, damages, or losses sustained by Concessionaires, helpers, agents, visitors, exhibitors, or paid admission patrons on the fairgrounds.

Signature _____ Date _____